



13<sup>th</sup> June 2024

To all Members of Council

Dear Councillors,

You are hereby summoned to attend a **Finance, General Purposes and Audit Committee Meeting** to be held at the **ClayTAWC Centre on Thursday the 20<sup>th</sup> June 2024**, to be held **at 7.15** pm for the purpose of transacting the following business.

Yours faithfully

*Lynn Clarke*

Lynn Clarke  
Clerk/RFO

**Members of the public are most welcome to attend all Council meetings.**

## **AGENDA**

**1. Election of Chair**

**2. Election of Vice Chair**

**3. Apologies**

*To receive and approve apologies*

**4. Declarations of Interest**

*a) To receive disclosures of Pecuniary Interests;*

*b) To receive disclosure of Non-Registerable Pecuniary Interests;*

*c) To disclose the receipt of hospitality or gifts over the value of £10 and*

*d) To receive written requests for dispensations on items to be discussed at the meeting.*

**N.B:** *If you become aware during the course of the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.*

**5. Public Participation**

*Standing Order 3f - Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the*

*agenda Standing Order 3g -The designated time will be 15 minutes and no longer than 5 minutes per person. This time may be extended at the discretion of the Chairman.*

- 6. To adopt the section of the minutes of the consolidated meeting relating to the Finance, General Purposes and Audit Committee held on the 27<sup>th</sup> March 2024.**
- 7. Matters arising**
- 8. To approve the Asset Register - Emailed**
- 9. To agree the New Financial Regulations**
- 10. To approve two Cllrs to carry out the internal audits.**
- 11. To agree for an interim Audit to be carried out by Ruth Thomas in October.**
- 12. To review Parish Council bank signatories.**
- 13. To approve the continued use of payments by BACS or CHAPS.**
- 14. To approve the continued use of payments by variable direct debit.**
- 15. To approve the continued use of payments by Direct Debit,**
- 16. To agree the cost of the legionella risk assessment for the public toilets.**
- 17. To agree the quotations for the refurbishment of the public toilets.**
- 18. To agree the electric tariff for the public toilets.**
- 19. To agree the disposal of the old printer and the ink cartridges.**

*Standing Order 3e*

*That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw'.*

**20. Confidential Matters**

*Any other urgent and relevant confidential item, for information, that the Chair considers appropriate.*

**This meeting has been advertised as a public meeting and as such could be filmed or recorded.**

**Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.**